

# Hilltop Christian Nursery School

## Admission Policy

Hilltop Christian Nursery School serves children ages 3, 4, and 5 years of age. Children are eligible for enrollment if they are the **designated age of the program they wish to attend** by November 1 of the entering year. Proof of age may be required. Proper Pennsylvania State mandated immunizations and a physician's report of such are required at the time of enrollment. Enrollment for the following year will begin in January as a graduated process; first being offered to the families of students currently attending Hilltop Christian Nursery School, then to families who attend the Hershey Free Church and Hilltop alumni, and, finally, to families in the community-at-large.

Children will be admitted into the program on a first come/first serve basis, following the above procedures. Each application will be numbered as it is received. When all classroom spots are filled, children will be placed on a waiting list in the order their applications are received. As openings occur, children will be offered the positions according to the order they are on the waiting list, i.e. the person first on the waiting list is called first; if they are not interested in filling the spot, the number two person on the list is called and so on. As openings occur throughout the school year, they will be filled from those on the waiting list. As long as there are openings in classes, children will be accepted for enrollment.

Hilltop Christian Nursery School does not discriminate against perspective students on the basis of race, color, and national or ethnic origin.

Except on the condition of physical or mental disability, all children entering Hilltop Christian Nursery School must be potty trained. Hilltop Christian Nursery School will accept children with special needs on the condition that the children can be successfully integrated into the classroom environment, making the experience a positive one for both the child and the nursery school. If additional assistance in the classroom is needed for the student, that assistance must be provided at the parents' expense or by an appropriate service agency.

All admissions are conditional to the child being able to adjust to the classroom routine and behavior standards set in the classroom. In the event that child's behavior is disruptive to the classroom or threatening to the health and safety of the other children in the classroom, the child will be removed from the nursery school setting and no longer permitted to attend Hilltop Christian Nursery School.